



**Regional School Unit 24
Facilities and Transportation Committee Meeting**

**Tuesday, September 27, 2011
5:30 P.M.
Central Office**

Attendance: Jamie Buteau, Dick Gray, Geoff Zentz
Staff: David Bridgham, Russ Gray, Amy Boles

- I. Call to Order: 5:30 P.M.
- II. Adjustments to Agenda: e. Mariaville Transportation Contract
- III. Agenda Items:
 - a. HCTC Facility Study: David reported that due to several facility related issues that had arisen at HCTC over the last year, Wayne Enman had requested that WBRC staff schedule a facility walk-through with David Bridgham and Amy Boles and then provide the RSU with a proposal to conduct a formal facility study to include an existing facility survey (ADA, security, HVAC/electrical systems, structural, finishes, site conditions), educational programming (layout, adequacy of space, administration, parking), and a concept design of alternatives. The committee reviewed the proposal, at a total cost for all services of \$25,250, as well as information provided by Amy and Russ. **The motion to recommend proceeding with the HCTC Facility Study to determine the direction of future repairs/renovations to the facility, pending approval by the RSUB, was made by Dick Gray and seconded by Geoff Zentz. Vote: Yes 3, No 0.**
 - b. Hancock School Boiler Project: The new (#1) boiler has been installed and the contractor is awaiting a back-ordered Riello burner to complete the project. The #2 boiler is operating with not evidence of leaking.
 - c. Energy Performance Contracting: The committee remains un-committed on proceeding with the current RFP process. The invitation to allow the three qualifying contractors to install data monitoring equipment over the winter remains. David reported

on a recent discussion he had with one of the qualifying contractors. **The committee recommended that the district submit a Qualified School Construction Bond (QSCB) Program application that was provided and is due by October 14.** If approved, the program would provide up to \$3,000,000 in interest free loans to the district for energy related upgrades to all facilities to be spent over the next three years. The district is under no obligation borrow the funds just by getting approval.

- d. Bus Driver Shortage – Russ reported on the challenges that he is facing in recruiting qualified school bus drivers to fill three existing vacancies and substitute drivers that are familiar with the regular runs. He also reported that he is being forced to retire two vehicles that are unsafe and will not pass inspection and is running out of vehicles to provide to maintenance staff and transport special ed. students. **The committee recommended that David and Russ locate and purchase two used vehicles, in part with funds saved from the costly maintenance of the retired vehicles.**

- e. Mariaville Transportation Contract: David reported that the elimination of the Route 179 run from the Mariaville Transportation Contract results in a 7,000 reduction in contracted mileage. **The committee recommended the negotiation of a reduction in the contracted annual fee from the current \$46,000 to \$32,000.**

- IV. Identification of agenda items for next meeting:
 - a. Energy Performance Contracting

- V. Schedule of next meeting: November 15, 2011

- VI. Adjourn: 6:58 P.M.