



## **REFERRAL/PRE-REFERRAL OF STUDENTS WITH DISABILITIES**

It shall be the policy of the Regional School Unit-24 (RSU) Board (RSUB) to refer all school-age students suspected of having a disability that requires special education to the Individualized Education Program (IEP) Team for an evaluation in all suspected areas of disability.

Referrals of students to the IEP team may be made by parents at any time and by RSU professional staff and/or other persons knowledgeable about the child's educational needs. Any such referral should be made in accordance with procedures contained in RSU Policy IHBAA-R and/or procedures that may be approved by the Superintendent of Schools.

Regardless of the source of the referral, a referral will be considered received by the RSU on the date that the written referral is received by the students Building Administrator (BA). It shall be signed and dated by the BA, thereby indicating the date of the receipt of that referral.

The Superintendent of Schools, in consultation with the Director of Special Education, may develop procedures for referral and the use of pre-referral interventions within the RSU, and may from time to time amend those procedures as necessary.

Legal Reference: Ch. 101, §§ II(23), III, IV(2)(D), (E), V(4)(A) (Me. Dept. of Ed. Rules (August 2007)).

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