



**BDE**

## **STANDING COMMITTEES**

The Regional School Unit -24 (RSU) Board (RSUB) believes that standing committees are useful to its decision-making process and assist in the transaction of RSUB business. The RSUB may establish such standing committees as it deems necessary to facilitate RSU governance and to address ongoing RSU needs. Standing committees have only such authority as specified by the RSUB.

All standing committees shall be comprised of less than a majority of the members and the weighted votes of the entire RSUB.

All standing committee meetings are open to the public except as provided by the Freedom of Access Law and the Municipal Public Employees Labor Relations Law.

### **Establishment and Functions of Standing Committees**

The following provisions apply to the establishment and functions of standing committees:

- A. All standing committees shall be established by vote of the RSUB. A motion to establish a standing committee shall state the purpose and responsibilities of the committee (the “charge”) and set the number of members and maximum voting power the committee is to be comprised of.
- B. The RSUB Chair will appoint members to a standing committee from among the membership of the RSUB. For existing standing committees, appointments will be made at, or as soon as practicable after the RSUB’s annual organizational meeting.
- C. The RSUB Chair will also make appointments to vacancies on standing committees that occur between the RSUB’s annual organizational meetings.
- D. The term of appointment to any standing committee shall be until the next annual organizational meeting.
- E. Each standing committee will elect its own chair.
- F. The RSUB Chair and Superintendent shall be ex officio (non-voting) members of all standing committees.
- G. All RSUB members may attend any standing committee meeting, but only appointed members of the committee may vote.
- H. Except as authorized by law or RSUB action, a standing committee may research issues and make recommendations for RSUB action, but may not act for the Board.
- I. Any standing committee may be abolished at any time by a vote of the RSUB.
- J. The number of members on a standing committee and/or the responsibilities of a standing committee may be modified at any time by a vote of the RSUB.

K. Each standing committee shall establish its own voting procedures within the committee (i.e., weighted votes, individual votes, consensus, etc. ).

**The RSUB shall have the following basic standing committees:**

The **Finance Committee** develops financial procedures and the annual budget for RSUB consideration, and reviews financial operations on behalf of the RSUB.

The **Personnel/Negotiations Committee** develops personnel contracts and procedures for RSUB consideration, participates in negotiations on behalf of the RSUB, and facilitates the filling of mandated positions.

The **Policy Committee** develops policies and procedures for RSUB consideration, in conjunction with other standing committees, if applicable.

The **Facilities and Transportation Committee** reviews RSU facilities and transportation issues, develops long term facilities and transportation planning, reviews annual maintenance projects and makes recommendations to the RSUB.

The **Educational Programming Committee** reviews curriculum and overall instructional and assessment practices throughout the RSU and makes recommendations to the RSUB.

The **Advisory Committee** reviews ad hoc issues that may arise from time to time as requested by a vote of the RSUB, and makes recommendations to the RSUB.

Legal Reference: 1 M.R.S.A. § 401 et seq.

Adopted (Emergency): April 7, 2009